Objective of Training

- To create awareness /provide information about the history and constitution of Panchyat.
- To provide information about format and administrative matters of Panchyat.
- To provide information about powers and duties of Sarpanch, member and Talatis and Gramshabha.

Session: - 1
Introduction of Trainee

Method
To introduce trainees by forming groups of two pairs and trainees to introduce themselves inter se.

Analysis
Trainees will come closer amongst themselves and will create their own environment during the training.

Session: - 2
Discussion about difference between Panch and Panchayat.

Method
To form two groups of the trainees one of which will be Panch group and the other will be Panchayat group. Both group discussed about the benefit of the subject allowed to them. Presentation was in front of everyone. The other group will put forward and exchange their own viewpoint before the presentation make group.

Analysis
The bring out effective reason of both advantage and disadvantages of Panch and Panchayat. To provide information to the group about the statutory power vesval with the Panchayat.

Session: - 3
Panchayat Structure

Method:
To educate though charts the there they structure by means of question answers from the trainees.
Analysis
To bring out information about three tier structure of Panchyat and to lay emphasis on the fact that local governance of the basic of the same.

Session: - 4
To provide information about the general body meeting of the Panchayat and Gramshabha.

Method:-
To provide information about the general body meeting of Panchayat and Gramshbha to trainees by means of animation film.

Analysis
Provided explanation to trainee about general body meeting and Gramshbha being convinced under Panchayat Act. To arrange for similar process at the village level also.

Session: - 5
To explain highlights/Main point of 73rd constitution amendment.

Method:-
The trainees will be divided in to four groups and each group will select its leader. Cards will be placed up side down on the floor. Each card will be marched with another card and a pair will be made. When the cards are kept upside down this will be done by making use of memory. Each carded pair will be given marks 73rd constitution card will be in a pictorial form and discussion will be on basic the same.

Analysis:-
Trainees to get informed about the 73rd constitution amendment and its information in the Panchayat administration.

Session: - 6
To clarity explain financial administration of the Panchayat.

Method:-
To explain by means of lectures and also question answers.

Analysis:-
To provide information about source of income of Panchyat such as budget, grant and different taxes etc... To provide information to the trainees as to hoe the Panchayat can be made financially sound and sustainable.

Session: - 7
To provide information about the powers and duties of Sarpanch, member, Talati and Gramshbha.

Method:-
Depending up on the number of trainees to arrange for discussion by means of cards game by forming groups.
Analysis: -
To provide information to the trainees in report of power and duties of right from the members of the gramshabha to each and every office bearers connected/associated with the Panchayat and to make trainees aware of their powers and duties of the category they belonged to

Session: - 8
To provide information about difference committees of Panchayat.

Method:-
To provide information to the trainees about Panchayat committees of charts and question answer session.

Analysis: -
To provide information to the trainees to the effect that there is a provision of Panchayat committees helpful in the Panchayat administration and effective development activities can be undertaken by such committees of the village level.

Session: - 9
To educate trainees about the Panchayat planning.

Method:-
To arrange for discussion and presentation amongst trainees which type of changes and planning can be carried out after the training by forming panchayat wise different groups.

Analysis: -
Panchayat attending the training will carry out planning keeping in mind own village and Panchayat.